



**Krishna Kanta Handiqui State
Open University**

City Office: Housefed Complex, Last Gate, Dispur
Guwahati - 6

Advt. No. R4/2019

Applications are invited from the Indian citizens for the following Academic and Non-Academic posts :

1. Assistant Professor in Teacher Education - One post
2. P.S. to Registrar - One post

The application form with details of required qualification(s), scale of pay, age limit etc. can be downloaded from the university website - www.kkhsou.in. The application should be accompanied by a bank draft of Rs. 1000/- in favour of KKHSOU to be drawn at Guwahati. The last date for submission of application is **16th September, 2019**.

Application in the prescribed format should reach the undersigned in an envelope superscribed with "Application for the post of"

**Sd/-
Registrar**

Assistant Professor in Teacher Education

Essential Qualifications:

- (i) A Master's Degree with 55% marks (or an equivalent grade on a point based scale wherever grading system is followed) in a concerned/relevant/allied subject **and** M.Ed. Degree with at least 55% marks (or an equivalent grade on a point based scale wherever grading system is followed).

OR

Master's Degree in Education with 55% marks (or an equivalent grade on a point based scale wherever grading system is followed) **and** B.Ed/M.Ed. Degree with at least 55% marks (or an equivalent grade on a point based scale wherever grading system is followed).

- (ii) The candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET.

NOTES:

- Candidates who are or have been awarded a Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time, as the case may, are exempted from NET/SET/SLET, provided- *the candidates registered for the Ph.D. programme prior to July11,2009, shall be governed by the provisions of the then existing Ordinances/Bye-Laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:-*
 - a) The Ph.D. degree of the candidate has been awarded in a regular mode;*
 - b) The Ph.D. thesis has been evaluated by at least two external examiners;*
 - c) An open Ph.D. viva-voce of the candidate has been conducted;*
 - d) The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;*
 - e) The Candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded /supported by the UGC/ICSSR/CSIR or any similar agency.*
- NET/SLET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR, or similar test accredited by the UGC, like SLET/SET.
- *The Academic score as specified under UGC Regulations, 2018, in Appendix II (Table 3A) for Universities, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview including a pre-interview presentation.*

Desirable:

- Ph.D. in Education
- Proficiency in both Assamese and English language.

Scale of pay: Rs. 57,700 – 1, 82,400 (Academic Level 10)

(Pay to be fixed as per the UGC guidelines and fixation formula)

Maximum Age: As per State Government rule

2. Private Secretary to the Registrar:

Essential qualification:

- i) Graduate with a minimum speed of 140 and 40 words per minute in short hand and typewriting respectively.
- ii) At least 10 years' experience in University system.
- iii) Adequate knowledge in computer
or

- i) M.B.A. in Human Resource Management with atleast 5 years working experience in the immediate lower Grade of Pay ie. Rs. 22,000-87,000 + GP 9,400 in the University system/Govt./Semi Govt. organizations.
- ii) Degree/Diploma in Basic Secretarial course from any recognized educational institutions.

Desirable qualification:

- i) ODL experience.

Scale of pay: Rs. 30,000 – 1,10,000 + GP 14,500

(Pay to be fixed as per CPC guidelines and fixation formula)

Age: Minimum age 30 years but not more than 55 years on the last date of receipt of the application.



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Krishna Kanta Handiqui State Open University

Head Office: Patgaon, Rani, Guwahati – 781017

City office: Housefed Complex, Last Gate, Dispur, Guwahati – 781006

Prescribed Application Form for the Posts of Academic Staff

Advertisement Number: Post Applied for: -

(If space provided below in not sufficient separate sheet may be enclosed)

Draft No. :- Bank:- Date:-

1. Name of the Applicant (in block letters) :
2. (a) Father's name :
- (b) Mother's name :
3. Date of Birth :
4. Nationality :
5. Categories :
6. Permanent address :
- Police Station:-.....
- Pin Code :-.....
7. Address for correspondence :
- Police Station:-.....
- Pin Code :-.....
- Contact No.
8. Present Occupation (if any) :
- i) Scale of pay :-
- ii) Total salary :-

9. Academic qualification:
(Copies of mark sheets and certificates be enclosed)

Examination passed	Year of passing/award	University/ Board	Subject offered	Percentages of marks	Division/ Class
HSLC or Equivalent					
Higher Secondary					
Bachelor's Degree					
Master's Degree					
Diploma in DE/HRM					
M. Phil/ Ph.D.			Title:		
Any Other					

10. Working Experience:-

(a) State Govt./ Central Govt./ Educational Institute
{number of year(s)} :

(b) Experience of working in Open University/ODL
Institutions {number of year(s)} :

11. Teaching Experience (in completed years):-

(a) Undergraduate Full time \longrightarrow Regular Ad-hoc

(b) Postgraduate Full time \longrightarrow Regular Ad-hoc

(c) Part time

(Give details in a separate sheet)

12. Research experience in completed years (excluding the period of M. Phil and Ph.D):

i) Number of minor research project completed

ii) Number of major research project completed

(Give details in a separate sheet)

13. Number of Publication(s)

i) Seminar/Conference volume

ii) Research paper(s) in national journal

iii) Research paper(s) in international journal

14. Proficiency in i) English ii) Assamese

15. Name and address of two referees (not related to the applicant):-

i)	ii)

	Pin:-.....		Pin:-.....

16. Any other information you may like to furnish:- .

17. Number of document(s) enclosed :-

I do hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found fake or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, any candidature/appointment is liable to be rejected. I shall be bound by the decision of the University.

Date :

Place :

(Full Signature of the Applicant)

General Information:

1. All the posts are contractual for a term of 5 (five) years including a probation period of 1 (one) year. The term may be extended/ renewed based on performance and need upto the age of sixty.

2. Those that are already in service shall have to apply through proper channel.

3. Incomplete applications and application received after the specified date shall not be considered.

4. The University reserves the right to shortlist the candidates based on merit amongst the applicants.

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Krishna Kanta Handiqui State Open University

Head Office: Patgaon, Rani, Guwahati – 781017

City office: Housefed Complex, Last Gate, Dispur, Guwahati – 781006

Prescribed Application Form for the Posts of Non- Academic Staff

Advertisement Number: Date: Post Applied for: -

(If space provided below in not sufficient separate sheet may be enclosed)

Draft No. :- Bank:- Date:-

1. Name of the Applicant (in block letters) :
2. (a) Father's name :
- (b) Mother's name :
3. Date of Birth :
4. Nationality :
5. Categories :
6. Permanent address :
- Police Station:-.....
- Pin Code :-.....
7. Address for correspondence :
- Police Station:-.....
- Pin Code :-.....
- Contact No.
- E-mail.
8. Present Occupation (if any) :
- i) Scale of pay :-
- ii) Total salary :-

9. Academic qualification:
(Copies of mark sheets and certificates be enclosed)

Examination passed	Year of passing/award	University/ Board	Subject offered	Percentages of marks	Division/ Class
HSLC or Equivalent					
Higher Secondary					
Bachelor's Degree					
Master's Degree					
Any Other					

10. Working Experience:-

- (a) State Govt./ Central Govt./ Educational Institute/
PSU/Autonomous Institute
{number of year(s)} :
- (b) Experience of working in Open University/ ODL
Institutions {number of year(s)} :

11. Name and address of two referees (not related to the applicant):-

- i) ii)

 Pin:-..... Pin:-.....

12. Any other information you may like to furnish:- .

13. Number of document(s) enclosed :-

I do hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found fake or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, any candidature/appointment is liable to be rejected. I shall be bound by the decision of the University.

Date :

Place :

(Full Signature of the Applicant)

General Information:

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2. Those who are already in service shall have to apply through proper channel.
3. Incomplete applications and application received after the specified date shall not be considered.
4. The University reserves the right to shortlist the candidates based on merit amongst the applicants.
